Frequently Asked Questions

1. **What is the Campus Marketplace?** The Campus Marketplace is an online shopping site that features suppliers and special CSU contract pricing. The site is shared across the (16) member campuses (Chancellor’s Office, Bakersfield, Chico, Dominguez Hills, East Bay, Los Angeles, Pomona, Sacramento, San Bernardino, San Diego, San Jose, San Francisco, San Marcos, Sonoma, and Stanislaus.) Together the campuses have created a common website, identified suppliers, and provided discounted pricing for the campus users.

2. **Why are we partnering with other campuses on this shopping site?** The (16) campus collaboration has significant savings for the CSU. The campuses have shared the site expense, reduced the number of implementation hours, negotiated for improved pricing, and provided other improvements. The individual campuses may not have been able to accomplish this implementation alone with their own campus dollars, procurement staff, or implementation teams.

3. **What is the advantage of using this catalog site?** The common site features special contract pricing for frequently used suppliers. It puts in one location the discounted pricing that is available to the CSU. The pricing often represents savings of 17-29% for many of the suppliers you currently use.

4. **Have you experienced savings?** Yes, while working with the suppliers during the implementation phase we found that many users were not utilizing contracts at all and were paying list price for items. We found some users were buying from a non-CSU supplier who was then sourcing from our contracted suppliers at a higher rate than we would have paid if we had used the contracted supplier. We found that users often didn’t know what suppliers to use or what contracts to access often missing a discount or free freight when placing orders.

5. **What suppliers are featured?** Current suppliers include: B&H Photo, Carolina, CBMS, CDW, Fastenal, Dell, Fisher Scientific, GovConnection, Grainger, Graybar, Henry Schein, HP, IRG, McKesson Surgical, MSC Industrial, PPG and Glidden Paint, School Specialty, Sigma-Aldrich, Staples, VWR International, Waxie, and Wesco. We also have a catalog for VetForce to support California DVBEs.

6. **What if I don’t have a ProCard?** The site will feature a browse function that will allow a user to fill a shopping cart and forward it to their department pcard user for processing.

7. **Is training available?** Yes, training will occur around campus at several locations and times. In addition, departments can schedule their own team training or individual training. In addition a training guide will be posted on Procurement’s website.

8. **May the site be used for personal purchases?** No, this site is for CSU Business Only. Discounted pricing is offered to us because of our role as a state agency or higher education entity. These prices are not offered by the suppliers to us as individuals.

9. **How can I get a supplier added to the site?** Requests to add new supplier catalogs are welcomed. Please send an email with your supplier name, supplier contact information, and any contract discounts you currently use to Procurement. We will work with the website company to complete a supplier implementation.

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