Your company has recently agreed to provide services to Humboldt State University (HSU). As detailed below, you are required to provide and keep current insurance and endorsements on file with HSU for the services provided.

**CALIFORNIA STATE UNIVERSITY (CSU) INSURANCE REQUIREMENTS**

Your insurance and endorsements should be issued by an insurance company or be provided through partial or total self-insurance acceptable to HSU. The insurer must have an AM Best rating of A:VII or higher.

You must furnish to HSU the following Certificates of Insurance and Endorsements before the work begins:

- **General Liability-Limits of Liability:**
  - $2,000,000 General Aggregate
  - $1,000,000 Each Occurrence – Combined Single Limit
- **Business Automobile Liability-Limits of Liability:**
  - $1,000,000 Each Accident – Combined Single Limit
- **Workers’ Compensation-Limits as required by law:**
  - $1,000,000 Employers Liability

- **Endorsements for the General and the Automobile Certificates of Insurance that state:**
  - The insurer will not cancel the insured’s coverage without thirty (30) days prior notice to HSU.
  - The contractor names the State of California, the Trustees of the California State University, the California State University, Humboldt State University, their officers, employees, representatives, volunteers, and agents as additional insureds, but only insofar as the operations under this contract are concerned.
  - A CSU Endorsement form is being sent to you that your insurance company can elect to use and sign instead of their own form.

Optional for Projects involving hazardous materials:

- **Environmental Impairment (pollution) Liability-Limits of Liability:**
  - $10,000,000 General Aggregate
  - $5,000,000 Each Occurrence – Combined Single Limit
- **MCS-90 Endorsement**
- **Sudden & Accidental Pollution Endorsement – Limits of Liability:**
  - $2,000,000 General Aggregate
  - $2,000,000 Each Occurrence

Thank you for your cooperation in providing the requested documents. Please contact us if you have questions.