

Date

Campus Contact
Campus Name
Campus Address
Campus Address 2

Dear [Campus Construction Administrator]:

[Project Name], [Project Number]
[Campus]

Notice of Commercial Operation Date – Contract Number [XXXXXXX]

In accordance with the provisions of the ESSLSA Number [XXXXXXX] you are hereby notified that the following project sites have been granted permission to operation (PTO) from the utility company and reached Commercial Operation as of the date indicated. The campus has 15 days to submit a punchlist of items to be rectified under Exhibit A – ESSLSA number [XXXXXXX]

Premise/license area name	Site Address	Service Account number	kW/kWh capacity (AC)	Date of Commercial Operation

Licensee reports that all of these facilities have been successfully commissioned and are operating

[Name]
[Department Head]
[Department]